CHECK LIST

☐ **COMPRESSOR**
- ☐ SUCTION _____ PSI
- ☐ HEAD _____ PSI
- ☐ VOLTS _____ AMPS
- ☐ ELECTRICAL CONNECTIONS
- ☐ CONTACTS TIGHT & CLEAN
- ☐ OIL LEVEL & CONDITION

☐ **CONDENSER COIL**
- ☐ CLEAN COIL & CHECK FIN, COND.
- ☐ ENT_____ °F LVG_____ °F

☐ **REFRIGERANT**
- ☐ LEAK ☐ CHARGE

☐ **FAN AND MOTOR**
- ☐ VOLTS _____ AMPS _____
- ☐ ELECTRICAL CONECTIONS
- ☐ CONTACTS TIGHT & CLEAN
- ☐ FAN PULLEYS (ADJUST BELT)
- ☐ CHECK LUB BEARINGS & MOTOR
- ☐ CFM_____

☐ **EVAPORATOR COIL**
- ☐ CLEAN COIL & CHECK FIN
- ☐ ENT DB_____ °F LVG DB _____ °F
- ☐ ENT WB_____ °F LVG WB _____ °F

☐ **CONDENSATE AREAS**
- ☐ INSPECT & CLEAN DRAIN PAN
- ☐ INSPECT & CLEAN DRAIN

☐ **AIR FILTERS**
- ☐ CLEANED ☐ REPLACED
- FILTER SIZE _____

☐ **HEATING ASSY.**
- ☐ BURNER & HEAT EXCHANGER
- ☐ FUEL SUPPLY & PRESSURE
- ☐ PILOT ASSEMBLY
- ☐ FLAME ADJUSTMENT
- ☐ PRIMARY RELAY & FLUE
- ☐ FAN & LIMIT SWITCH OPER.
- ☐ BLOWER ASSEMBLY
- ☐ RV VALVE
- ☐ STRIP HEAT
- ☐ DEFROST CYCLE

☐ **ELECTRICAL COMPTS.**
- ☐ RELAYS ☐ CONTRACTORS
- ☐ OVERLOAD ☐ PRESS. SWITCH

☐ **THERMOSTAT**
- ☐ O.K. ☐ REPLACE
- ☐ RELOCATE

TRAVEL TIME

TIME ARRIVED _____

TIME DEPARTED_____

TRAVEL TIME_____

MILEAGE

ENDING _____

STARTING _____

TOTAL MILES

_____ X _____ /HR. =_____

_____ X _____ /MI. =_____

TRIP CHARGE $ _____

QUANTITY	ITEM OR PART DESCRIPTION

PARTS WARRANTY

All parts as recorded are warranted as per manufacturer specifications.

LABOR WARRANTY

The labor change as recorded here relative to the equipment serviced as noted, is guaranteed for a period of 30 days.

We do not, of course, guaranty other parts than those we install. If repairs later become necessary due to other defective parts, they will charged separately.

ENVIRONMENT CHECK LIST

REFRIGERANT

CHRG CODE			
	TYPE_____		SYSTEM
	REFRIG. _____		QTY. _____
❶	RECOVERED?	YES ☐ NO ☐	QTY. _____
❷	RECLYCLED?	YES ☐ NO ☐	QTY. _____
❸	RECLAIMED?	YES ☐ NO ☐	QTY. _____
	RETURNED? TO THIS SYSTEM	YES ☐ NO ☐	QTY. _____
❹	DISPOSAL _____		
❺	NON USEABLE?	YES ☐ NO ☐	QTY. _____
	DISPOSAL _____		

EQUIPMENT

CHANGED OUT (OR REPLACED) ? YES ☐ NO ☐

DIS-MANTLED? YES ☐ NO ☐

REFRIGERAN DISPOSAL

❻ _____

OUR PERSONNEL RECOMMENDED:

OWNER'S INITIALS

ACCEPTED	DECLINED

BELAN
A HIGHER LEVEL OF COOL

Certified Mechanical Contractor – CMC025352
Certified General Contractor – CGC015626

AIR CONDITIONING, HEATING PUMPS, REFRIGERATION
Sales, Service, Repair and Installation

Dade Broward **(786) 766-6600**
Palm Beach - Treasure Coast **(561) 285-2110**
BELANREF.COM

DATE / /

NAME

HOME PHONE

STREET

WORK PHONE

CITY STATE ZIP

FAX#

MAKE	MODEL	SERIAL NUMBER

☐ WARRANTY
☐ CHARGE
☐ SERVICE CONTRACT
☐ C.O.D.
☐ RES. ☐ COMM.
☐ ESTIMATE

JOB DESCRIPTION

DESCRIPTION OF WORK

SERVICE

HANDYMAN SERVICES

TECHNICIAN SIGNATURE

TOTAL OTHER CHARGES

TERMS: DUE UPON COMPLETION

I have authority to order this work done by Belan LLC. It is agreed that the undersigned shall be personally liable for all amounts due and owing and that all materials and equipment provided shall remain the personal property of the seller until final payment The debt is due and payable on the above date. The seller shall not be liable for any defects in work or material unless the buyer gives written notice of same within 3 days from installation. In case same is not paid upon completion of the above date, the debt shall bear the highest legal interest rate upon default. In case suit shall be brought for the collection or enforcement hereof, or same has to be collected or enforced upon demand of an attorney, the buyer agrees to pay reasonable attorney's fees for enforcing the same and for making such collection. The buyer further consents and agrees to pay reasonable expenses for said removal and storage of the above personally, and that the above personally may be removed and stored by Belan LLC. in case of suit or otherwise. There will be 70% restoking Fee - all parts and equipment.

AUTHORIZED SIGNATURE

SUB-TOTAL	
TRIP CHARGE	
TAX	
TOTAL AMOUNT DUE	

ABOVE ORDERED WORK HAS BEEN COMPLETED AND I ACKOWLEDGE RECEIPT OF MY COPY.

X _____ DATE / /