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## Preventative Maintenance Agreement

**Name:**

**Phone:**

**Email:**

**Preferred Contact Method: (Circle One)**

Email

Call

Mail

**Service Address:**

**Billing Address:**

**City, State, & Zip:**

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**Did you know?** Regular preventative maintenance;

- Extends the life of your current HVAC unit    - Reduces utility bills
- Prevents unsafe operating conditions    - Avoids expensive repair costs

Belan agrees to provide two (2) scheduled preventative maintenance service visits on all HVAC equipment at the above referenced service address. We agree to contact you in a timely manner to remind you when the service is due. Performing regular preventative maintenance will help ensure efficient operation of equipment.

### Maintenance Coverage:

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. Check cooling/heating system from proper operation</li> <li>2. Change/clean customer provided air filter as needed</li> <li>3. Inspect general condition</li> <li>4. Tighten electrical connections at equipment</li> <li>5. Check and inspect starts and contacts</li> <li>6. Test equipment control systems</li> <li>7. Test compressor protection device</li> </ol> | <ol style="list-style-type: none"> <li>8. Check outdoor coil</li> <li>9. Check indoor coil</li> <li>10. Clean drain line</li> <li>11. Add drain line cleaner as needed</li> <li>12. Check refrigerant operating pressure</li> <li>13. Check exposed equipment and pipes for leaks</li> <li>14. Check compressor function</li> </ol> |
|--|---|

### Guarantee and Additional Terms:

1. Belan guarantees our parts and labor for 30 days. Some manufacturer's guarantee their parts for up to 10 years, which would then be passed on to you, our customer.
2. Any additional service work required beyond the preventative maintenance or by separate service call will be billed at \$75 service-call fee + \$75/hr and 10% off of parts (w/ contract) vs. \$225 service-call fee + \$85/hr (w/o contract). (Service calls after 3:00 PM ET and on weekends subject to higher rates)
3. Belan's preventative maintenance agreement will be automatically renewed each year unless either party cancels the agreement. No written notice is required.
4. Our warranties do not cover acts of God, utility company service, acts of vandalism, or improper use of equipment.

Effective Date:

# of systems:

### Acceptance of Terms:

I agree with all articles above and acknowledge that the cost of the preventative maintenance is \$125 per system, per year. I understand that this agreement will continue for one calendar year and will be automatically renewed each year unless directed otherwise by Belan or myself.

\_\_\_\_\_  
Company Representative Signature

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date